



AB BANK PLC: HEAD OFFICE
DHAKA

Schedule for new supply, fitting & fixing of vertical blinds at AB Bank Uttara branch, Dhaka:

SI	Description	Unit	Quantity
1	Vertical blinds: Opening of existing vertical blinds & new supply, fitting/fixing of imported best quality 5” wide vertical blinds of approved color and quality (photo attached) with all imported accessories e.g. aluminum head rail, pvc coupling cod controlling chain, bottom weight plate, bottom chain all complete as per design/sample and instruction of authority/Engineer-in-charge. Mentional here that the blinds must be identical to the blind at AB Bank Uttara branch.	sft	370

Terms & Conditions:

1. **Currency:** Price must be quoted in Bangladeshi Taka (BDT).
2. **VAT and TAX:** Quoted price must be inclusive of VAT and TAX as per government rules. Bill will be paid after deducting VAT and TAX as per Govt. rules of Bangladesh.
3. **Validity of the offer:** The proposal shall remain open and valid for a period of at least 45 (Forty Five) days from the specified closing date indicated in the RFP for receipt of proposals. Your proposal should indicate that it will remain valid for this period. If your proposal is accepted during this period, the price quoted in your proposal must remain unchanged for the entire period of the resulting contract.
4. **Submission of offer:** Proposal/offer is to be submitted in sealed envelope which will be dropped in the Tender Box at level-2, AB Bank HO, The Skymark, 18 Gulshan Avenue, Gulshan-1, Dhaka-1212 **by 12:30 pm on April 10, 2025**. The following wordings: **“Tender for new supply, fitting & fixing of vertical blinds at AB Bank Uttara branch”** must be clearly written at the top of the envelope.
5. **Supervision:** Bank will supervise the interior fit-out work and will also check the quality and workmanship of the work. In the event of supply of any materials which do not match with the specified specifications or of substandard quality, the bank reserve the right for outright rejection of the goods and the supplier will have to take back and remove those at their own cost and will replace with acceptable quality materials within the shortest possible time from the date of rejection, without any extra cost or compensation.
6. **Workmanship Guarantee:** The Contractor is liable to a workmanship guarantee for a period of **six (06) months**. During this period of six months if any work done by the Contractor at his own cost. If not, the defective work will be done/repaired though other agencies and the cost will be borne by the contractor.



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7. **Authorized Signature on proposal:** Complete proposal/offer must be signed with date by the authorized representative of the company.
8. AB Bank PLC reserves the right to accept or rejection the proposal /offer without assigning any reasons thereof.
9. Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as “Disqualification” to participate in the bidding.
10. **Workmanship standards:** AB Bank PLC reserves the right to accept or reject any part of the work done by the contractor for poor workmanship or low standard of construction materials provided.
11. **Sample Approval:** AB Bank will approve materials prior to use/installation of any materials by the successful bidder at the premises.
12. **Quality of work:** Work to be completed with standard specification and high quality finishing.
13. **Additional work beyond scheduled work:** No additional work beyond the schedule is allowable unless written instruction from Bank. Bank will not entertain any such bills at the time of settlement of bill.
14. **Eligibility of submission:** Please submit the below mention document along with the schedule:
 - a. Detail organization structure as per hierarchy including total number of technical / operational and administrative staffs
 - b. Up-to-date Trade License
 - c. TIN Certificate
 - d. VAT registration certificate
 - e. Up-to-date TAX payment receipt
 - f. Copy of work order with other organization
 - g. Experience certificate
 - h. Work completion certificate with other organization
 - i. Bank statement (Last 1 year) of the firm
 - j. Firm's balance sheet and statements of overall turnover
 - k. List of authorized persons of the company with copy of NID whom shall be contacted for subsequent correspondence by the Bank for issues after work order

All of you are requested to visit physically at AB Bank Uttara branch (Contact address: Uttara Branch, House 11, Road 14D, Sector 4, Uttara) before submitting the quotation. Please contact with the Operation Manager (Cell- 01716734010) should you have any queries or require any further information.